

BUS D255, 32539 Topics in International Business: Brexit, Business & Brits - An experiential course examining Power, Politics and Economics in the UK

Location: Various sites/classrooms at IUPUI and UK

Indiana University - Kelley School of Business - Indianapolis Campus

Spring Semester: Class on campus February, 4, 11, 18, 25 & March 25. Class abroad (UK), March 10-19, 2017

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Course Description: *An experiential course examining Power, Politics and Economics in the UK. Course explores and examines through experiential learning in London, England the historic vote to exit the European Union in June 24, 2016, and the impact to business, government and citizens of the UK. Lecture, experiential learning and immersion in the UK (London, England) will be the primary location and focus of this course. Note: London remains unparalleled as the top ranked most important financial center globally per the Global Financial Centres Index (GFCI), and has also become Europe's top technology start-up center.*

Textbooks Required:

1. *Understanding the European Union – A Concise Introduction*, John McCormick, 6th Edition, (paperback): ISBN-13: 978113736322, ISBN-10: 1137362324 (paperback), Palgrave
2. *Contemporary Britain*, John McCormick, 3rd Edition, ISBN-13: 978-0230320406, ISBN-10: 0230320406, (paperback), Palgrave
3. *What Next?: Britain's Future in Europe*, Peter Wilding, ISBN-13: 978-1784537593, ISBN-10: 1784537594, (paperback), publisher I.B. Tauris

Required Daily Reading: *EUbusiness Week* and *BBC News* (both resources available free on-line by registering)

Required Weekly Reading: *The Economist*

Recommended Weekly Viewing: *Bloomberg TV* - (expose yourself to various shows with European business focus)

Course Key Objectives:

This course is intended to introduce students to the basics of the how business is conducted in the UK. The course will explore the purpose and structure of the European Union and the potential impacts of BREXIT which occurred in June of 2016. Using London as the focus for understanding UK business practices, the student will be exposed to leaders of political, business and entrepreneurial organizations with the goal of understanding our broader global business environment; while comparing and contrasting to free enterprise and democracy in the USA.

Of particular focus, will be the constant examination of how UK business leaders think about their business environments, in the context of considering the political structure of the UK Parliament and the exit from the European Union. Additionally, the student will learn how established UK headquartered businesses set direction and compete in the global markets. London remains the number one financial capital of the world.

A secondary focus will center on European entrepreneurial activity in the development of emerging products and markets. The student will master an understanding of European business principles and regulation, coupled with a strong appreciation of the interrelationship with the geo-political structure.

Upon return, the student will be able to apply their learning and experience to contribute in a broader and deeper manner in their university coursework, contribute to potential internships and community service, and ultimately with their careers post-graduation.

The course learning objectives are:

1. To expose the student to a wide range of UK business practices and industry contexts including the strategies of major UK Headquartered business entities.
2. To explore considerations needed for UK based businesses and business decisions as related to BREXIT.
3. To develop an understanding of the political structure of the UK, and the purpose of the UK Parliament and British Monarchy.
4. To help learn how to apply our learning and immersion with UK business practices and opportunities, as well as the UK economic system in a global context.
5. To provide an opportunity to further develop interpersonal skills and appreciation of a non-US culture through interaction with Europeans, while observing and understanding different cultural norms, folkways and mores.

Course topics include:

- UK Politics, government and international relations (Regent's University)
- UK Parliament history, purpose and structure (Houses of Parliament)
- UK and European business structure (Regent's University)
- UK and European regulatory environment (Regent's University)
- European Union history, purpose, structure and BREXIT (Regent's University)
- Entrepreneurship in the UK (East London Tech City/Silicon Roundabout)
- Equities Market (London Stock Exchange)
- Public sector efficiency (The Gershon Review)

Class sessions will be interactive in nature with a combination of lectures, discussions of readings, and in-class reflective exercises. This course emphasizes active group learning which requires everyone to do their part in terms of both preparation before class and participation in class and our immersion activities. Course grades will be based on contribution to in-class discussions, written homework assignments, and a final exam.

Undergraduate Business Learning Goals and Student Learning Outcomes (SLO's):

Course Learning Outcomes: The outcomes of this course are associated with the Principles of Undergraduate Learning (PUL) and Principles of *Undergraduate Business Learning Goals* (UBLG). These program and university goals are articulated in the appendix to this syllabus and the individual goals associated with *Student Learning Outcomes* are included below in parentheses.

Upon successful completion of the course, students will be able to:

1. Clearly define and provide examples of structure and strategy considerations for UK Headquartered businesses, i.e. financial and non-financial performance measures, competitor analysis, governance, social responsibility, mission, vision, values, culture. *This learning outcome supports learning goal 1a (Business Language), SLO 1a.1, and learning goal 5 (Diversity & Collaboration in Business), SLO 5.2, SLO 5.3*
2. Clearly define and describe the key principles of European economic systems that impact the development, execution and/or correction of corporate strategy for UK headquartered companies, i.e. UK regulation for member states, unitary democracy, constitutional monarch and executive power by Her Majesty's Government, taxation and privatization. *This learning outcome supports learning goal 1a (Business Language), SLO 1a.1, SLO 1a.3, and learning goal 5 (Diversity & Collaboration in Business), SLO 5.2, SLO 5.3*
3. Clearly define and provide examples of senior management organizational structure; and, clearly state why each of these positions exist and their importance and linkage to corporate strategy development and execution of public and listed companies, i.e. Companies Act of 2006, Insolvency Act 1986, UK Corporate Governance Code, European Union Directives, City Code on Takeovers and Mergers. *This learning outcome supports learning goal 1a (Business Language), SLO 1a.1, SLO 1a.3 and learning goal 3 (Professional Skills & Competencies), SLO 3.1*
4. Locate and interpret key financial market information for publically held companies operating in Europe on the following exchanges: London Stock Exchange, and the European Indexes, i.e. daily stock price of selected European businesses, and performance of European capital markets per daily stock indices i.e. FTSE 100, Euronext 100, CAC 40, DAX, and Swiss Market Index. *This learning outcome supports learning goal 1a (Business Language), SLO 1a.1, SLO 1a.3, learning goal 1.b (Business Quantitative Skills), SLO 1b.1, 1b.3, and learning goal 1c (Information & Business Resources Skill), SLO 1c.1*
5. Present key aspects of topical international developments and how these events may impact UK, Europe, and US headquartered business, i.e. Wall Street Journal (Europe Edition), Bloomberg Professional Service (terminal), The Economist, BBC, The Guardian, and Financial Times. *This learning outcome supports learning goal 1a (Business Language), SLO 1a.1, SLO 1a.3, learning goal 2 (Critical Thinking in Business), SLO 2.1, 2.2, and learning goal 4 (Integrative Business Reasoning), SLO 4.1*

Brexit, Business & Brits:

An experiential course examining Power, Politics and Economics in the UK

Week	Month	Day	Reading Assignment	Lecture	Notes
Week One	February	4	Pre-reading TBD (Course Canvas Site) <u>Contemporary Britain</u> (readings to be assigned)	"Introduction to the British Monarchy" "The Majestic Life of Queen Elizabeth II" (Documentary) "Royal Encounters and Collecting" Lecture by Andrew Lannerd	9:00 am – Noon Lecture and discussion
Week Two	February	11	<u>Understanding the European Union – A Concise Introduction</u> (readings to be assigned) <u>Contemporary Britain</u> (readings to be assigned)	"Introduction to the European Union" Lecture by Dr. John McCormick - Jean Monnet Professor of European Politics, IUPUI	9:00 am – Noon Lecture and discussion
Week Three	February	18	<u>Understanding the European Union – A Concise Introduction</u> (Specific readings to be assigned) <u>Contemporary Britain</u> (readings to be assigned)	"London Bridge is Falling Down" "We Built This City: London" (Discovery Channel Documentary)	9:00 am – Noon Lecture and discussion
Week Four	February	25	<u>Understanding the European Union – A Concise Introduction</u> (Specific readings to be assigned) <u>Contemporary Britain</u> (readings to be assigned)	"BREXIT: UK decision to leave the EU" "Britain and Europe: For Richer or Poorer" (Documentary w/ Laura Kuenssberg, political editor of BBC News)	9:00 am - Noon Lecture and discussion
Week Five	March	10 - 19	On-site in UK (London, England) <u>What Next? Britain's Future in Europe</u> (readings to be assigned)	Various (see page 2)	25 hours of course time in UK (TBD)
Final Exam Week	March	25	None	Class Discussion and Reflection on Core Learning Objectives	9:00 am – Noon Course discussion, debrief and Final

Schedule while in London:

Date	Topic & Location
March 10 Friday	Depart Indianapolis
March 11 Saturday	Arrive Reflection & Journal
March 12 Sunday	<p>Welcome and Introduction to the UK</p> <p>Lecture: The Brits</p> <ul style="list-style-type: none"> • Speakers Corner • Tower Bridge • Tower of London <p>Reflection & Journal</p>
March 13 Monday	<p>Topic: UK & Financial Markets</p> <p>Lecture: London as the Financial Capital of the World</p> <ul style="list-style-type: none"> • London Financial District • London Stock Exchange <p>Reflection & Journal</p>
March 14 Tuesday	<p>Topic: Entrepreneurship in the UK</p> <p>Lecture: The Entrepreneurial Spirit in London</p> <ul style="list-style-type: none"> • East London Tech City and Silicon Roundabout • Lloyd's of London • British Arts & Culture: Play at St. Martins Theatre (London's West End) <p>Reflection & Journal</p>
March 15 Wednesday	<p>Topic: Power</p> <p>Lecture: Business Climate, Challenges & Opportunities (Regent's University)</p> <ul style="list-style-type: none"> • How Business is Structured in the UK • The Monarchy & Parliament in Business • BREXIT • International peer student mixer <p>Reflection & Journal</p>
March 16 Thursday	<p>Topic: BREXIT</p> <p>Lecture: Power and Politics</p> <ul style="list-style-type: none"> • Business Opportunities post BREXIT • US Embassy London: Its Role in Business <p>Facilitated Group Reflection</p>
March 17 Friday	<p>Topic: Politics</p> <p>Lecture: Power, Politics & Protocol</p> <ul style="list-style-type: none"> • Houses of Parliament – House of Lords & House of Commons • Westminster Abbey • Group Dinner at Simpsons in the Strand <p>Reflection & Journal</p>
March 18 Saturday	Student Report-outs Facilitated Group Discussion
March 19 Sunday	Depart London for Indianapolis

Course Grading Policy:

To monitor the students' progress with mastering UK business concepts and the European Union, as presented in the reading assignments and classroom, as well as immersion into the UK economy, the course grade will be given from two comprehensive venues during the semester, i.e. coursework and lecture on-site in the US and coursework and lecture in the UK.

- 1) **Team Company Report(s):** Students (divided into small class teams) will report on a UK public company at (2) points during the course. One report will be a detailed situational overview, while the second will be an analysis of the company based upon your research while in the UK
- 2) **Journal:** Students will keep a daily journal that will be turned in at the end of class and will serve as their resource for the class debrief upon return. .
- 3) **Final Exam:** Students will take a final exam upon return from the UK that will be comprehensive and be administered after the debriefing.
- 4) **Class/Immersion Participation:** Student will be evaluated on their total contribution to the course and experience primarily through observable behaviors and verbal participation.

Note re: Class/Immersion Participation: Appropriate and meaningful participation in discussion may be the most important skill business managers need to develop and possess. Therefore, part of your individual and collective roles in the classroom and at various sites in the UK will be expected to begin learning how to contribute professionally to business discussions. Class participation points are only awarded for vocal participation, not for attendance or "showing up". Additionally, these points are subjective in nature and are awarded "at my discretion" based upon my perception of your overall contribution throughout the course.

- 5) **Appropriate Behavior, Appreciation and Respect of Culture and Customs:** Students will be evaluated on modeling appropriate behavior and respect for the local customs of the UK and while traveling.

Note re: Appropriate Behavior, Appreciation and Respect of Culture and Customs: Appropriate behavior is one of the most important aspects of studying, living and working abroad. You also represent Indiana University, The United States of America and the Kelley School of Business. Your understanding, demonstration and role modeling of appropriate behavior overseas will be evaluated and awarded by the instructor, and is subjective in nature based upon observable behaviors of you as an individual student, and as a member of the class. Openly abusing the customs and mores of the host community may result in dismissal from the course and return to the US prior to completion of the course and forfeiting of all fees associated with the course.

All exercises and exams are structured to develop the attributes identified in the Principles of Undergraduate Learning (IUPUI) and Undergraduate Business Learning Goals (UBLG). Additionally, all students will be evaluated on their classroom and immersion experience preparation and verbal participation in assigning a final grade. While attendance will not be taken, your presence allows you to contribute and enhance the classroom experience for all of us. Therefore, regular attendance is expected for the US based section of coursework.

NOTE: No late assignments will be accepted and no additional exam schedules will be created. In the event you hand in an assignment late, an "F" will be recorded; likewise, in the event you miss an exam on the scheduled date/time, and "F" will be recorded.

Grading Point Allocation:

Team Report 1	= 100 points	= 10% of final grade
Team Report 2	= 200 points	= 20% of final grade
Journal	= 200 points	= 20% of final grade
Final Exam	= 100 points	= 10% of final grade
Class and Immersion Participation	= 200 points	= 20% of final grade
Appropriate behavior/respect of culture	= 200 points	= 20% of final grade

Standard Final Grades:

A = 90% = 900 - 1000 points
B = 80% = 800 - 900 points
C = 70% = 700 - 800 points
D = 60% = 600 - 700 points
F = 59% and below

(+) and (-) grades are given based on the instructor's subjective evaluation of your total contribution to the course during the semester.

IUPUI Policy on Disability Accommodations:

Students needing accommodations because of disability will need to register with Adaptive Educational Services and complete the appropriate forms issued by AES before accommodations will be given. The AES office is located in Taylor Hall, UC 100. You can also reach the office by calling 274-3241.

IUPUI Policy on Religious Holidays:

IUPUI respects the right of all students to observe their religious holidays and will make reasonable accommodation, upon request, for such observances. Students seeking accommodation for religious observances must submit a request in writing to the course instructor by the end of the second week of the semester and should use the Request for Course Accommodation Due to Religious Observance Form.

- More information on the IUPUI Policy on Religious Holidays is available here:
<http://registrar.iupui.edu/religious.html>.

IUPUI Policy on Academic Integrity:

The IU Code of Student Rights, Responsibilities, and Conduct states that students must uphold and maintain academic and professional honesty and integrity; the code defines academic misconduct as any activity that tends to undermine the academic integrity of the institution. Students engaging in academic misconduct may therefore receive penalties from their course instructor and disciplinary action from the university. Policies against academic misconduct apply to all course-, department-, school-, and university-related activities. Academic misconduct may involve human, hard-copy, or electronic resources and includes but is not limited to the following: cheating, fabrication, plagiarism, interference, violation of course rules, and facilitating academic dishonesty. For definitions of these activities, visit <http://studentcode.iu.edu/responsibilities/academicmisconduct.html>.

- For information on how faculty and students are expected to handle cases involving academic misconduct, visit <http://registrar.iupui.edu/misconduct.html>
 - Additional information about the rights and responsibilities of IU students is available at <http://studentcode.iu.edu/>

IUPUI Policy on Sexual Misconduct:

As your instructor, one of my responsibilities is to help create a safe learning environment on our campus. Title IX and our own Sexual Misconduct policy prohibit sexual misconduct. If you have experienced sexual misconduct, or know someone who has, the University can help.

- If you are seeking help and would like to speak to someone confidentially, please visit <http://stopsexualviolence.iu.edu/help/index.html> (Links to an external site.) for contact information.

It is also important that you know that federal regulations and University policy require me to promptly convey any information about potential sexual misconduct known to me to our campus' Deputy Title IX Coordinator or IU's Title IX Coordinator. In that event, they will work with a small number of others on campus to ensure that appropriate measures are taken and resources are made available to the student who may have been harmed.

Protecting a student's privacy is of utmost concern, and all involved will only share information with those that need to know to ensure the University can respond and assist.

IUPUI Administrative Withdrawal Policy:

Attendance has been proven to be a key factor in academic success. Faculties of IUPUI are supportive of all course coordinators' and instructors' efforts to ensure that students in their courses are attending course meetings and/or participating in required course activities.

This Administrative Withdrawal Policy is effective for all students enrolled in undergraduate level courses that are at least 6 weeks in duration.

Students who miss more than 50% of an undergraduate course meetings and/or required activities during the first 25% of the course duration may be administratively withdrawn from that course unless documentation of contact with their course instructor, academic unit or academic advisor is provided.

Students enrolled in Undergraduate courses may be administratively withdrawn regardless of their class standing.

Withdrawal:

To withdraw from any or all courses, students must submit to the registrar's office a Schedule Adjustment/Drop Add Form that has been signed by the adviser. If withdrawals are turned in by the end of the first half of the semester or summer session, the grade of W is automatically given and recorded on official transcripts. Thereafter, requests for withdrawals after the period specified below require authorization by the Dean. Such authorization will be granted only for urgent reasons related to extended illness or equivalent distress. The desire to avoid a low grade is not an acceptable reason for withdrawal from a course. A grade of W does not affect the overall grade point average.

A grade of F will be recorded on the official transcript if a student stops attending but does not officially withdraw from class.

Students, who alter their schedules, whether at their own initiative or by departmental directive, must follow withdrawal procedures. Students who do not assume this responsibility are jeopardizing their records because they will incur a failing grade in a course not properly dropped and will not receive credit for work done in a course not properly added.

New Withdrawal Policy (as of Spring 2017):

1. Week 1: Students can add and drop classes on their own with no permission or request needed. *(No change)*
2. Weeks 2-9: Students can drop a class and get an automatic W by submitting an eDrop request through one.iu.edu. Requires only advisor approval. *(No change)*
3. Weeks 10-16: Students can only drop a class for serious, extenuating circumstances. Must submit the eDrop request along with documentation. Requires approval of advisor, professor, and dean.
4. Once Final Exams begin students cannot drop a course.

New Procedure (for dropping a class after week 9):

1. Student submits online eDrop, and Undergrad Office responds with this message:
 - a. "This drop has been tentatively approved by your advisor. Final drop approval will come from your professor, who can assign either a W or an F. Tentative advisor approval does not guarantee your drop request will be approved."
 - b. Student has 7 days to submit petition to drop & documentation of extenuating circumstances
2. Faculty member will receive eDrop request and may grant "W" if student is passing or "F" if student is failing.
 - a. Faculty have 7 days to respond to eDrop request.
3. Dean approves request.

Withdrawal Deadlines:

- Last day to Register and Drop/Add on-line via One.IU (adviser signature **IS NOT** required) Sunday, January 15
- Last day to Withdraw with automatic grade of W by submitting an eDrop request via One.IU (adviser signature **IS** required) Sunday, March 12
- Last day to drop a class for serious, extenuating circumstances - requires documentation and requires approval of (adviser, instructor and dean signatures **ARE** required) Friday, April 28

Other Information:

School of Business students may not take any School of Business courses Pass/Fail. A grade of P cannot be changed subsequently to a grade of A, B, C, or D.

A grade of I (Incomplete) may be assigned only if the student is not in attendance during the last 25% of an academic term and the absence was beyond the student's control. Otherwise, the instructor shall assign a grade of "F". It is the instructor's responsibility to specify the work to be done to remove the incomplete and the period of time allowed for completion. If the incomplete is not removed within one calendar year of the date of the recording of the incomplete grade, the Registrar will automatically change the "I" to an "F" grade. The instructor may, however, require the incomplete to be removed after a period that is less than one year. Upon satisfactory completion of the work within the time allowed, the incomplete will be removed and the earned grade recorded. Students may not reenroll in a course in which they have a grade of "I".

Cheating of any form will be grounds for failing the course. Your actions will also be reported, following the Code of Students Ethics handbook.

You are reminded that a Student Honor Code has been adopted by the student body and is in effect. You are responsible for adhering to all provisions of that code; and to all other university regulations.

Final Exam Dates and Grades:

Final Class D255	Saturday, March 25, 2017, 8:00 am - 10:00 am
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Final Examination Week (not applicable to D255)	Tuesday, May 2 – Friday, May 5
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Grades and Transcripts are available in <u>One.IU</u>	Thursday, May 11
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Indianapolis Undergraduate Business Learning Goals and Student Learning Outcomes (SLOs)

1a. Business Language (Maps to IUPUI PUL 1a – Language Skills)

Students will prepare and deliver written and oral messages that effectively express ideas and facts to others. Students will prepare and deliver effective oral and written persuasive arguments.

- **SLO 1a.1:** Prepare and deliver both planned and impromptu oral presentations on selected business topics.
- **SLO 1a.2:** Critique, revise, and improve written and oral communication for both self and others.
- **SLO 1a.3:** Express business ideas in writing, taking message structure, audience, and content into consideration.

1b. Business Quantitative Skills (Maps to IUPUI PUL 1b – Quantitative Skills)

Students will perform quantitative analysis and use the results to make business decisions.

- **SLO 1b.1:** Identify the appropriate technique, tool, or concept needed to analyze and solve a business problem or make a business decision.
- **SLO 1b.2:** Apply a technique, tool, or concept to solve a business problem or make a business decision.
- **SLO 1b.3:** Interpret or evaluate the results of quantitative analysis to solve a business problem or make a business decision.

1c. Information & Business Resource Skills (Maps to IUPUI PUL 1c – Information Resource Skills)

Students will analyze business problems, situations and opportunities by identifying and applying appropriate and relevant information.

- **SLO 1c.1:** Identify and use current technologies to transform raw information into usable formats that enable decision-making.
- **SLO 1c.2:** Use technological concepts and relevant computer programs to solve business problems.
- **SLO 1c.3:** Apply technological concepts to organize, streamline, or improve contemporary business events.

2. Critical Thinking in Business (Maps to IUPUI PUL 2 – Critical Thinking)

Students will arrive at reasoned conclusions and make informed decisions in assessing current and predicted business situations by applying course concepts learned across the curriculum.

- **SLO 2.1:** Identify and describe the problem, issue, or dilemma in a given business situation.
- **SLO 2.2:** Gather, analyze, and evaluate information relevant to solving the business problem, issue, or dilemma.
- **SLO 2.3:** Articulate possible solutions to the problem, dilemma, or issue, supporting each with data or analysis.
- **SLO 2.4:** Select and defend the best solution to the business problem, issue, or dilemma.

3. Professional Skills & Competencies (Maps to IUPUI PUL 3 – Integration & Application of Knowledge)

Students will apply substantial knowledge and understanding in their chosen major in the study of business.

- **SLO 3.1:** Explain how decisions in one business functional area affect other functional areas of business.
- **SLO 3.2:** Meet professional standards and demonstrate competence in important skills and knowledge in a chosen field of study.

Student Learning Outcomes (Continued)

4. Integrative Business Reasoning (Maps to IUPUI PUL 4 – Intellectual Depth, Breadth and Adaptiveness)

Student will assimilate data from different sources, and use more than one business discipline to develop a model to solve a business problem.

- **SLO 4.1:** Define and analyze unstructured problems and ambiguous situations.
- **SLO 4.2:** Solve business problems requiring analysis and deductive reasoning.
- **SLO 4.3:** Explain the cross-functional implications of problems and situations.
- **SLO 4.4:** Propose solutions to problems and situations that include-cross-functional perspectives.

5. Diversity & Collaboration in Business (Maps to IUPUI PUL 5 – Understanding Society & Culture)

Students will use their understanding of the importance of diverse worldviews and practices, cultural competencies, and sociocultural and socioeconomic factors to foster cooperation and teamwork.

- **SLO 5.1:** Identify the strengths and weaknesses of multiple viewpoints and incorporate multiple values in business decisions.
- **SLO 5.2:** Explain the dynamics of culture in work groups, teams, and organizations.
- **SLO 5.3:** Apply intercultural communication skills to communicate, solve problems, make decisions, and resolve conflict.
- **SLO 5.4:** Explain the dynamics of motivation in the business context.

6. Business & Management Ethics (Maps to IUPUI PUL 6 – Values & Ethics)

Students will make business decisions that seek to align their personal values and beliefs (integrity) and respond to the expectations of others, the organization, and society.

- **SLO 6.1:** Articulate the link between one's personal value system and those of others in business or society.
- **SLO 6.2:** Identify possible ethical problems or issues in a given business situation.
- **SLO 6.3:** Select and apply appropriate analytical frameworks of ethical thought and reasoning to a given ethical dilemma.
- **SLO 6.4:** Identify potential resolutions to ethical dilemmas and assess the impact on stakeholders

Civility Statement

As a member of this class, you will be expected to speak and behave in a way that promotes civility. By practicing civility, you help create and contribute to our learning environment where each of us feels comfortable asking questions, exploring ideas, and experimenting with new ways of seeing, knowing, and being.

A civility statement is designed to promote the free exchange of ideas by making participants feel safe to express themselves and explore issues in a spirit of inquiry. In order to promote civility, you are expected to:

- Treat each other and your instructor with respect
- Appreciate that everyone has something to contribute
- Avoid offensive language and gestures
- Refrain from side conversations when others are speaking
- Allow others to speak without interruption
- Demonstrate care and concern for others
- Keep an open mind
- Use cell phones or other devices only for class work
- Use respectful language in your online communications
- Maintain self-control
- Appreciate differences
- Be inclusive

Prepared by the **University College Gateway Community of Practice on Civility**

This is the end of D255 Syllabus – Page of 13 of 13

Ψ IUPUI KELLEY SCHOOL OF BUSINESS Piccadilly Circus, London

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LONDON

SPRING BREAK 2017
APPLY BY OCTOBER 15
DETAILS: CONTACT ERIC RAIDER (wraider@iupui.edu)