Study Abroad Graduate Assistant

Data Analysis and Curriculum Integration

Office

The IUPUI Study Abroad Office supports over 80 programs and more than 600 students each year. The office serves as the information hub on program options, study abroad scholarships, best practices and program administration for students, faculty and staff. We engage in a variety of activities to encourage more students to study abroad. We also work to improve the infrastructure which supports study abroad programming for students as well as program leaders. For more information about the office please see: [http://abroad.iupui.edu](http://abroad.iupui.edu)

Position

This Study Abroad Graduate Assistant position has two major roles. One focused on data analysis and the other on curriculum integration. As such the work consists of the following:

- Developing routine and ad hoc reports related to questions of interest in study abroad
- Working with faculty and staff across campus to develop school/department/major specific advising tools
- Assists with special projects

The Study Abroad GA plays a key role in providing information for effective decision making and developing curriculum integration tools in support of IUPUI’s internationalization goals.

Requirements

Candidates should have international experience, preferably study abroad experience as an undergraduate. Candidates should have excellent written and verbal communication, organizational skills, and experience analyzing quantitative and qualitative data. Familiarity with IUPUI’s schools and knowledge of curricula would be helpful.

Hours

10 month appointment - 20 hours per week from August – May

Compensation

Up to $3000/semester towards IUPUI tuition

$1500/month stipend for 10 months

IUPUI Health Insurance plan

Application Process
To apply for this position please send your interest letter, CV, and the names and contact information for three references to Stephanie Leslie at sleslie@iupui.edu.